

Last Reviewed: 30/05/24

Next Review: 29/05/25

ENVIRONMENTAL POLICY

Talboys Utility Services (Oxford) Limited recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers and other stakeholders to do the same.

Policy Aims

Registration and compliance with all relevant regulatory requirements.

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- Increase employee awareness and training.

Paper

We will:

- Minimise the use of paper in the office.
- Reduce packaging as much as possible.
- Seek to buy recycled and recyclable paper products.
- Reuse and recycle all paper where possible.

Energy and Water

We will seek to reduce the amount of energy used as much as possible.

We will do this by:

- Switching off lights and electrical equipment when not in use
- Adjusting heating with energy consumption in mind
- Considering the energy consumption and efficiency when purchasing new products

Office Supplies

We will:

- Evaluate if the need can be met in another way.
- Evaluate if renting/sharing is an option before purchasing equipment.
- Evaluate the environmental impact of any new products we intend to purchase.
- Seek to buy more environmentally friendly and efficient products.
- Reuse and recycle everything we are able to

Transportation

We will:

- Reduce the need to travel, restricting to necessity trips only.
- Promote the use of travel alternatives such as e-mail or video/phone conferencing.
- Make additional efforts to accommodate the needs of those using public transport or bicycles.
- Use 'green' vehicles where possible and maintain them rigorously.

Maintenance and Cleaning

We will:

- Ensure cleaning materials/products are as environmentally friendly as possible.
- Ensure materials used in office refurbishment will be as environmentally friendly as possible.
- Only use licensed and approved organisations to dispose of waste.

Culture

We will:

- Involve staff in the implementation of this policy, for greater commitment and improved performance.
- Update this policy at least annually in consultation with staff and other stakeholders where necessary.
- Provide staff with relevant environmental training.
- Work with suppliers, contractors and sub-contractors to improve their environmental performance.
- Use local labour and materials where available to reduce CO2 and help the community.

Signature



Date 30/05/24

Position Managing Director

\\TUSO-DC1\Company\Business Management\Company Policies\POL03 Environmental Policy